Foxhill Primary School

Headteacher – Mrs S Thomason

23rd October 2026

Dear Parents and Carers,

We are writing to inform you of some upcoming staffing changes within our Reception class.

Mrs Holliday will sadly be leaving us. We would like to take this opportunity to thank her for all her hard work, dedication and care during her time with us. She will be greatly missed by both the children and staff, and we wish her every happiness and success in the future.

We are delighted to welcome Miss McGuire to our team, who will be joining us in Reception. We are very much looking forward to her becoming part of our school and getting to know the children and families.

To ensure a smooth and positive transition, Mrs Dolby will be working alongside Miss McGuire, providing continuity, reassurance and a familiar face for the children as they adjust to the change.

We understand how important consistency and familiar relationships are for our youngest learners, and we want to reassure you that the children's happiness, wellbeing and learning will remain at the heart of everything we do.

We are confident that this will be a positive transition and look forward to welcoming Miss McGuire into our Reception team.

Thank you, as always, for your continued support and understanding.

Kind regards,

Mrs Thomason

Headteacher

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